

**Written record of an officer decision:  
Non-Mayoral Function or Mayoral General Function**

Please forward this form to **Angie Shearon, Governance Services Manager**, when completed, as soon as possible, but at the latest:

- for **Key Decisions** which may be called-in, **to be received by midday on the second working day after the decision is made**, and
- for any **other decision, within 5 working days**.

Publish promptly - **you cannot implement any Key Decision open for call-in until midday on the 6<sup>TH</sup> day after it has been published as a written record of officer decision.**

<b>Decision-maker</b> <i>(post title of the officer with authority to take the decision)</i>	Combined Authority Managing Director
<b>Title</b> <i>(For a Key Decision, this should be the same as the subject or title provided on the Key Decision Notice)</i>	Social Housing Decarbonisation Scheme
<b>Is this a decision about a Mayoral General Function or Non-Mayoral function?</b>	<input type="checkbox"/> Mayoral General Function <input checked="" type="checkbox"/> Non-Mayoral Function
<b>Date Decision Taken</b>	24 January 2022
<b>Reasons for the decision</b>	The Managing Director attended the informal consultative meeting of members of the Climate, Energy and Environment Committee held on 11 January 2022 and had regard to both the report presented to that meeting and the views expressed by the members of the Committee before making the decision.
<b>Details of the decision</b> <i>(Including any consultation carried out)</i>	<ul style="list-style-type: none"> <li>(i) The Social Housing Decarbonisation Fund programme proceeds through decision point 2 (Strategic outline case) and decision point 4 (Full business case) and work commences on activity 5 (Delivery) subject to the conditions set by PAT.</li> <li>(ii) Approval to the Combined Authority's contribution of up to £5,062,000 is given. The total scheme value is £10,381,000 subject to the conditions set by PAT.</li> <li>(iii) That development costs of up to £600,000 are approved in order to progress individual schemes to decision point 5 (Delivery).</li> <li>(iv) The Combined Authority enters into a Funding Agreement with the following providers, subject to the conditions set by PAT, for expenditure of up to:</li> </ul>

Provider	RP Funding	Combined Authority Grant	Total
Accent	£546,258	£339,451	£885,710
Chartford	£59,267	£114,933	£174,200
Connect	£216,691	£410,615	£627,306
Incommunities	£2,288,496	£1,241,592	£3,530,088
Kirklees	£163,220	£105,000	£268,220
Stonewater	£361,830	£352,933	£714,763
Together	£724,325	£774,650	£1,498,975
WDH	£648,333	£1,296,667	£1,945,000
Yorkshire	£310,696	£183,392	£494,089

(v) That Funding Agreements are entered into with each provider in advance of the Approval to Proceed (ATP) submissions, for development costs, to provide surety to the providers and allow access to development funds to develop ATPs.

(vi) That delegated authority be granted:

- To the Head of Economic Implementation:
  - To accept receipt of the funding from BEIS for the SHDF.
  - To reallocate funding and / or outputs in consultation with PAT but without the need to submit a formal Change Request to PAT if the funding from BEIS for the SHDF changes and / or one Housing Association is unable to use their funding allocation, but another is.
- To the Head of Economic Implementation and the Head of Legal and Governance Services respectively in consultation with each other to finalise the Funding Agreements/letter between the Combined Authority and the Housing Associations (Wakefield District Housing Connect Housing, Incommunities, Together Housing, Accent Housing, Yorkshire Housing, Kirklees City Council, Chartford (Horton) Housing, Stonewater Housing) and all other related legal documents that may be required.
- To the Section 73 officer so they can sign the Memorandum of Understanding and Data Sharing Agreement with BEIS as required by 31 January 2022 including any reasonable variation in terms.

vii) Future approvals are made in accordance with the assurance pathway and approval route outlined in this report. This will be subject to the scheme remaining within the tolerances outlined in this report.

	<p><u>Conditions</u></p> <p>The following conditions have been set for each provider by PAT to gain Approval to Proceed to Delivery:</p> <p>(i) Confirmation of SHDF funding being secured and total scheme cost is within those set out in the FBC approval.</p>		
<b>Any alternative option(s) considered and rejected</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>If yes, provide details:</b>	
<b>Is this a Key Decision?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, date notice of the Key Decision was published / whether an exception was relied on:	21 October 2021
<b>Is the decision eligible for call-in by Scrutiny?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, <b>start of call-in period</b> (date of publication)	24 January 2022
		If yes, <b>end of call-in period:</b>	31 January 2022
<b>If the decision is not eligible for call-in by Scrutiny but is a Key Decision, state why the decision is urgent</b>			
<b>Appendices</b> attached to this written record <i>(List and identify any which contain confidential or exempt information.)</i>			
<b>Background documents to be published with the written record</b>	<a href="https://westyorkshire.moderngov.co.uk/documents/s25261/Item%20%20-%20Capital%20Spending%20and%20Project%20Approvals.pdf">https://westyorkshire.moderngov.co.uk/documents/s25261/Item%20%20-%20Capital%20Spending%20and%20Project%20Approvals.pdf</a>		
<b>Name of any Member who declared a conflict of interest in relation to the decision</b>			

<p><b>Contact Officer</b> <i>(For members of the public)</i></p>	<p><b>Name:</b> Freedom.info@westyorks-ca.gov.uk  <b>Post-title:</b>  <b>Telephone number:</b>  <b>E-mail:</b> Freedom.info@westyorks-ca.gov.uk</p>
<p><b>Authority for Decision</b></p>	
<p>The decision-maker was authorised to make this decision by:</p> <ul style="list-style-type: none"> <li>• the <b>Combined Authority or a committee resolution</b>, OR</li> <li>• the <b>Officer Delegation Scheme</b>, OR</li> <li>• an <b>Officer Sub-Delegation Scheme</b>, OR</li> <li>• delegation from the <b>Mayor</b>, (not within the Officer Delegation Scheme)</li> </ul>	<p><input type="checkbox"/> Yes   <input type="checkbox"/> No   (If yes, specify)</p> <p><input checked="" type="checkbox"/> Yes   <input type="checkbox"/> No   (If yes, specify)</p> <p><input type="checkbox"/> Yes   <input type="checkbox"/> No   (If yes, specify)</p> <p><input type="checkbox"/> Yes   <input type="checkbox"/> No   (If yes, specify)</p>